



2020-21 CATALOG

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General Information

Accreditation

Windward Community College is accredited by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (ACCJC). ACCJC is a regional accrediting body recognized by the Council for Higher Education and the U.S. Department of Education.

The programs in Veterinary Technology are accredited by the American Veterinary Medical Association (AVMA).

New change.

Mission, Vision, Values

Windward Community College is the youngest of seven public community colleges in Hawai'i governed by the Board of Regents of the University of Hawai'i. The campus is located at the foot of the majestic Ko'olau range in Kāne'ohe on the island of O'ahu. It opened in the fall of 1972 with 525 students and had a Fall 2019 enrollment of 2,520 students. The College offers both liberal arts and vocational education programs.

Mission of Windward Community College

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko'olau region of O'ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment—*inspiring students to excellence*.

Vision for Windward Community College

Ka Mālamalama o ke Ko'olau – “Enlightening Ko'olau”

Students and community members will be enriched by “the light of knowledge” through quality programs and be able to lead full, productive lives in a rapidly changing world.

Core Values of Windward Community College

The College and its mission, goals and actions are guided by core values that reflect the Hawaiian culture:

Ka lama kū o ka na'auao

Creating meaningful curricula and diverse learning experiences

A 'ohe hana nui ke 'alu 'ia

Working collaboratively and inclusively

He pūnūwai kahe wale ke aloha

Serving and supporting with aloha

Kūlia i ka nu'u

Striving for excellence

He ali'i ka 'āina, he kauā ke kanaka

Caring for Hawai'i and the planet

Windward Community College is further committed to the mission of the University of Hawai'i Community Colleges:

- To broaden access to post-secondary education in Hawai'i regionally and internationally by providing open-door opportunities for students to enter quality educational programs within their own communities.
- To specialize in the effective teaching of remedial/developmental education, general education, and other introductory liberal arts, pre-professional, and selected baccalaureate courses and programs.
- To provide the trained workforce needed by the State, the region and internationally, by offering occupational, technical, and professional courses and programs which prepare students for immediate employment and career advancement.
- To provide opportunities for personal enrichment, occupational upgrading, and career mobility through credit and non-credit courses and activities.
- To contribute to and stimulate the cultural and intellectual life of the community by providing a forum for the discussion of ideas; by providing leadership, knowledge, problem-solving skills, and general informational services; and by providing opportunities for community members to develop their creativity and appreciate the creative endeavors of others.
- By building upon Hawai'i's unique multi-cultural environment and geographic location through efforts in curriculum development and productive relationships with international counterparts in Asia and the Pacific, UHCC students' learning experiences will prepare them for the global workplace. (University of Hawai'i Community Colleges, Policy UHCCP #4.101).

Accounting Courses

ACC 201: Introduction to Financial Accounting I

Introduction to accounting principles and practices used to record and communicate financial information. Analyze methods for valuating assets, liabilities, and equity of an organization.

Credits: 3

Lecture Hours: 3

Prerequisites:

MATH 78

ACC 202

AERO 150

AERO 150

ACC 202

PACS 108

PACS 108

ACC 202

ACC 202

PACS 108

PACS 108

PACS 108

PACS 108

PACS 108

ACC 202

PACS 108

Placement into ENG 100 or equivalent. Instructor permission

Co-Requisites:

ACC 202

ACC 202

Instructor approval

Student Learning Outcomes:

- Describe and understand the nature, environment and role of accounting as it relates to individuals, business organizations, and the business community.
- Analyze, record and report the business activities and transactions of a service and/or merchandising type organization using generally accepted accounting principles (GAAP).
- Understand and describe what internal controls are, including its basic components and limitation, and apply internal control activities in the control of cash and merchandising transactions.
- Apply GAAP in accounting for financial assets and liabilities including, but not limited to, short-term financial assets, inventories, long-term assets, and current liabilities.

ACC 202: Introduction to Managerial Accounting

An introduction to managerial accounting methods for evaluating performance including cost accounting, budgeting, break-even analysis, ratio analysis, standard cost systems, and reporting for internal decision making.

Credits: 3

Lecture Hours: 3

Prerequisites:

PACS 108

PACS 108

ACC 202

PACS 108

AERO 150

AERO 150

PACS 108

ACC 201

AERO 150

ACC 201 with "C" or better.

Co-Requisites:

PACS 108

Student Learning Outcomes:

- Analyze, record, and report equity and long-term liability transactions related to partnerships and corporations from both an issuer and investor perspective using GAAP.
- Prepare and analyze the Statement of Cash Flows.
- Analyze financial statements using horizontal analysis, vertical analysis, and financial statement ratio techniques.
- Describe the concepts of managerial accounting and explain how they are applied to various business models.
- Analyze, record, and report the activities of a manufacturing company using process cost, job order cost, and standard cost accounting systems.
- Prepare information and reports that may be used by management to plan, direct, motivate, and control a business using Cost-Volume-Profit analysis, incremental analysis, and operational and capital budgeting techniques.

Degrees

Business

The Academic Subject Certificate in Business is a college credential for students who have completed a specific sequence of credit courses that prepare and qualify them for transfer to a four-year college. This certificate is designed to provide Windward Community College students with recognition for their accomplishments and to also serve as an indication to potential employers that students who have earned an Academic Subject Certificate have specific prerequisite business skills.

Upon successful completion of this certificate, students will be able to:

- Utilize the appropriate computer applications to produce professional-level documents, including electronic spreadsheets, presentations, databases, and web pages to enhance effective communication
- Understand and apply basic accounting skills such as recording, posting, summarizing, and interpreting financial data of an organization
- Develop a working understanding of skills required for effective management of a business, including but not limited to communications, administrative, technical, human relations, and problem solving
- Develop a basic understanding of ethical and moral issues involved in and related to the use of computer technology, the misuse of accounting information, and employment issues of women and other minority groups

This certificate consists of 24 credits. The sequence of courses required for the Academic Subject Certificate in Business is designed to provide a foundation in accounting, economics, computer science, and written and oral communications, while also qualifying for articulation as transfer credits to four-year college business degree programs. See course descriptions for prerequisites.

Please note that completing the sequence of courses below does not automatically qualify a student for entrance in a four-year college program. There may be other required courses. See your Windward CC counselor or check the four-year institution's applicable program requirements or its current catalog.

Type: Academic Subject Certificate

Semester 1

Description here

Item #	Title	Credits
ACC 202	Introduction to Managerial Accounting	3
ACC 201	Introduction to Financial Accounting I	3
ENG 100	Composition I	4
ECON 130	Principles of Microeconomics)	3
ECON 131	Principles of MACRoeconomics)	3
ENG 209	Business Writing	3
ACC 202	Introduction to Managerial Accounting	3
ICS 101	Digital Tools for the Information World	3
	SP 151 or SP 251	4
ACC 201	Introduction to Financial Accounting I	3
ZZZ 102		4
ACC 202	Introduction to Managerial Accounting	3
	Global and Multicultural Perspectives (FG): Group A	
ACC 202	Introduction to Managerial Accounting	3
ACC 201	Introduction to Financial Accounting I	3
ACC 202	Introduction to Managerial Accounting	3
ENG 200	Composition II	3
ACC 202	Introduction to Managerial Accounting	3
ACC 202	Introduction to Managerial Accounting	3
ACC 202	Introduction to Managerial Accounting	3
ACC 202	Introduction to Managerial Accounting	3

Semester 2

Item #	Title	Credits
ACC 201	Introduction to Financial Accounting I	3
ACC 202	Introduction to Managerial Accounting	3
PACS 108	Pacific Worlds: an Introduction to Pacific Islands Studies	0-3
PACS 108	Pacific Worlds: an Introduction to Pacific Islands Studies	0-3
	Diversification: Arts (DA)	
ACC 201	Introduction to Financial Accounting I	3

Year Two, Semester One

Take 3 courses from this section.

Item #	Title	Credits
ACC 202	Introduction to Managerial Accounting	3
ACC 202	Introduction to Managerial Accounting	3
ACC 201	Introduction to Financial Accounting I	3
PACS 108	Pacific Worlds: an Introduction to Pacific Islands Studies	0-3
ACC 202	Introduction to Managerial Accounting	3
	PHYS 151 or PHYS 170	3-4
ACC 202	Introduction to Managerial Accounting	3
ACC 201	Introduction to Financial Accounting I	3

Art: Drawing and Painting

The purpose of this Academic Subject Certificate in Art: Drawing and Painting is to provide pre-professional training for students planning

careers in the Visual Arts in the areas of drawing and painting. The certificate would meet the goals of students who plan to (1) transfer to a four-year institution and earn a Bachelor of Fine Arts degree (BFA) and/or, (2) become a professional artist exhibiting in galleries and completing portraiture commissions, and/or, (3) enter a career in commercial art.

Upon successful completion of this certificate, students will be able to:

- Make accurate drawings and paintings from observation
- Apply the visual elements of line, shape, light and shadow, color, texture, and the design principles of balance, rhythm, focal points, implied movement, and unity in works of art
- Draw the human figure accurately and expressively

Exit Portfolio Review

Completion of the Academic Subject Certificate in Art: Drawing and Painting requires a portfolio review. The student must consult with the full-time faculty in drawing and painting in preparation for his or her exit portfolio review. A review committee will be formed consisting of two faculty members in drawing and painting. The portfolio submission will occur in the week following spring break, or at the end of the first Summer Session, if the student completed the Windward Atelier as his or her last studio art course.

The student's exit portfolio must include six to eight drawings and three to four paintings that demonstrate that the student has developed his or her skills in observational and figurative drawing and painting. A student's work must pass the portfolio review in order to receive the Academic Subject Certificate. The portfolio review is the capstone of the Academic Subject Certificate in Art: Drawing and Painting.

The Academic Subject Certificate in Art: Drawing and Painting consists of 21 credits. At least half of the classes must be taken at Windward CC. See course descriptions for prerequisites.

Type: Academic Subject Certificate

Required Courses

Item #	Title	Credits
ART 115	Introduction to 2d Design	3
ART 114	Introduction to Color	3
ART 123	Introduction to Oil Painting	3
ART 113	Introduction to Drawing	3
ART 213	Intermediate Drawing	3
ART 214	Introduction to Life Drawing	3
	ART 223 or ART 224	3
ART 113	Introduction to Drawing	3

Other Requirements

Approved Portfolio review required for graduation

In addition, the drawing and painting faculty strongly recommend that the student complete:

Item #	Title	Credits
ART 101	Introduction to the Visual Arts	3
ART 111	Introduction to Watercolor Painting	3
ART 113	Introduction to Drawing	3
ACC 201	Introduction to Financial Accounting I	3

Item #	Title	Credits
	ART 107 or ART 108	3

Associate in Arts in Hawaiian Studies

The Associate in Arts in Hawaiian Studies is a 60-credit degree that is a foundational degree in Hawaiian knowledge and culture. The AA degree is patterned after Windward CC's current liberal arts AA degree, and is an option for students seeking an associate degree and subsequent entry into most baccalaureate programs at UH Mānoa, UH Hilo and UH-West O'ahu. The degree is also a pathway for entrance into either UH Mānoa or UH Hilo Hawaiian Studies Programs. The AAHS also provides students with qualifications that will be useful in the workforce where understanding of the host culture or application of Hawaiian knowledge is desired.

Program Outcomes

Upon successful completion of the Associate in Arts degree in Hawaiian studies, the student will be able to:

- Describe aboriginal Hawaiian linguistic, cultural, historical, and political concepts.
- Apply aboriginal Hawaiian concepts, knowledge and methods to the areas of science, humanities, arts, and social sciences—in academics and in other professional endeavors.
- Engage, articulate, and analyze topics relevant to the aboriginal Hawaiian community using college-level research and writing methods.

Type: Associate in Arts

Graduation Requirements: Oral Communication

Choose 3 credits from the courses listed under OC on the [Graduation Requirements](#) page.

Item #	Title	Credits
ACC 202	Introduction to Managerial Accounting	3

Graduation Requirements: Hawaiian Studies Requirements

- Hawaiian Studies Core Requirements (6 credits)
- Hawaiian Language Requirements (8 credits)

Item #	Title	Credits
HWST 107	Hawai'i: Center of the Pacific	3
HWST 270	Hawaiian Mythology	3
HAW 101	Elementary Hawaiian I	4
HAW 102	Elementary Hawaiian II	4

Foundation Requirements: Written Communication (FW)

Item #	Title	Credits
ENG 100	Composition I	4
ENG 100X	Directed Support	1
ENG 204B	Introduction to Creative Writing (Poetry)	3
ZZZ 100		4

New Section

Item #	Title	Credits
ZZZ 100		4

Electives

Required: A total of 13 credits numbered 100 or above.

Foundation Requirements: Quantitative Reasoning (FQ)

Required: A total of 3 credits.

Item #	Title	Credits
	Quantitative Reasoning (FQ)	

Foundation Requirements: Global and Multicultural Perspectives (FG)

Required: A total of 6 credits; from 2 different groups.

Note: GEOG 102 if taken at Windward CC Fall 2015 or later

Item #	Title	Credits
	Global and Multicultural Perspectives (FG): Group A	
	Global and Multicultural Perspectives (FG): Group B	
	Global and Multicultural Perspectives (FG): Group C	

Diversification Requirements (18 credits)

Item #	Title	Credits
	AA HWST DA, DH, DL	6
	AA HWST DB, DP, DY	6
	AA HWST DS	6

Art Electives

Item #	Title	Credits
ART 107	Introduction to Photography	3